

Equality Impact Assessment Initial Screening Tool with Guidance

This document has been produced to help you assess the likelihood of impacts on equality groups – including where people are represented in more than one strand – with regard to your new or proposed policy, strategy, function, project or activity. It has been designed to complement the e-learning tool for Equalities Impact Assessments and to help with your business planning process, as well as to ensure that your policy/project does not incur a delay due to lack of equalities consideration.

Initial Screening Equality Impact Assessment Tool

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| Section 01 | Details of Initial Equalities Impact Screening Assessment | | | |
| Financial Year and Quarter | 2011/12, quarter 3 | | | |
| Name of policy, strategy, function, project, activity, or programme | Existing annual process Report for Setting of Council Tax Base & Collection Rate for 2012/13 | | | |
| Q1 What are you looking to achieve? | Approval of council tax base for the purpose of setting 2012/13 council tax | | | |
| Q2 Who in the main will benefit? | Residents of the borough | | | |
| | Race | N/A | L | This report will not have an impact on Race, Disability, Gender, Age, Sexual Orientation or Religion/Belief |
| | Disability | N/A | L | . |
| | Gender | N/A | L | |
| | Age | N/A | L | |
| | Sexual Orientation | N/A | L | |
| | Religion/belief | N/A | L | |

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| | (including non-belief) | | | |
| Q3 Does the policy, strategy, function, project, activity, or programme make a positive contribution to equalities? | <p>Will it affect Human Rights, as defined by the Human Rights Act 1998? (Note: Human Rights will not be relevant in every case but must be considered. If unsure, seek advice from the Opportunities Manager)</p> <p>N/A</p> | | | |
| Q4 Does the policy, strategy, function, project, activity, or programme actually or potentially contribute to or hinder equality of opportunity, and/or adversely impact human rights? | <p>No</p> | | | |